**Evaluation Speech Contest**

District 125 | Division \* | Area \*Club Name

**EVALUATION SPEECH CONTEST CHAIR SCRIPT**

Thank you, TM, [SAA’s/MOC name]

Greetings **(Mention only highest-ranking District officer’s title and name present in the meeting)**, PQD, CGD (if present), other District Officers, Fellow Toastmasters and Distinguished Guests.

The purpose of a speech contest is to provide an opportunity for speakers to improve their speaking abilities, to recognize individual Toastmasters as an encouragement to all, and to provide an opportunity for all Toastmasters to learn by observing speakers who have benefited from their Toastmasters training.

We have [number to be mentioned] contestants. I confirm all Contestants are eligible, have been briefed about the rules, timings and the display of the timing signals. The Chief Judge has confirmed that the Contest Officials have been briefed.

Each Contestant will deliver a speech within a time limit of 2 to 3 minutes. After each Contestant has spoken, a minute of silence shall be observed for the judges to mark their ballots. After the last Contestant has spoken, three minutes of silence shall be observed for the judges to finalize their ballot and handover their ballots to the Tally Counters.

The Speaking Order was determined by random selection during the Briefing which has been shared with the Contest Officials.

As mentioned by the Sergeant at Arms, may I remind you to keep your audio on mute and the video turned off throughout the Contest.

Chief Judge, [name] please confirm all Contest Officials are in the room and we may begin the contest.

[On receiving a response from the Chief Judge] Thank you

Contestants kindly display your Blank Sheet

Introduce Test Speaker ..Title….Title… Test Speaker.

Announce: Contestants will now get 5 minutes to complete their notes.

Then, Tech Master kindly open the Breakout Room and move the Contestants, except Contestant 1 who will remain in the Main room. Please confirm once it is done.]

**Evaluation Speech Contest**

District 125 | Division \* | Area \* | Club Name

Please spotlight Contestant No.1,

Kindly confirm if you can see the Timer 1 and view the timing signal.

To check your audio and video – please repeat after me

[*You can have a predefined statement for this,* ***suggested not more than 10 words****]*

You are audible and visible

Thank you

TM \*\*\*\*\*\* [name of the Contestant, speech title, title, name]

[Speech]

We shall now observe a minute’s silence for the judges to mark their ballots.

(**Please DO NOT ask the timer to let you know when the minute is up. You need to observe the timing signal. DO NOT say “Thank you timer**.)

Please spotlight Contestant No.2, who will be shifted into the Main Rom during the 1 Min silence

Kindly confirm if you can see the Timer 1 and view the timing signal.

To check your audio and video – please repeat after me

[*You can have a predefined statement for this,* ***suggested not more than 10 words****]*

You are audible and visible

Thank you

TM \*\*\*\*\*\* [name of the Contestant, speech title, title, name]

[Speech]

We shall now observe a minute’s silence for the judges to mark their ballots.

[till the last Contestant]

**Mention the contestant’s number and not say last or final contestant.**

We shall now observe 3 minutes silence for the judges to finalize their ballots and hand over to the Tally Counters.

After 3 minutes have elapsed,

Tech-Master please move the Chief Judge and Tally Counters to the Breakout room and confirm once it is done.

[Wait for confirmation]

**Evaluation Speech Contest**

District 98 | Division \* | Area \* | Club Name

May I now request the Tech-Master to spotlight the Contestants in their speaking order to receive their Participation Certificate.

[*Conduct a short interview (optional) only one question with each Contestant and then felicitate*]

Please spotlight all Contestants and capture the moment.

[Meanwhile get a confirmation from the SAA/Tech-Master that the Chief Judge and Tally Counters are back in the main Room]

[In case of a Break, handover to the Chief SAA to announce the Break before the next Contest]

or

[If continuing with felicitation, Handover to the Chief Judge to felicitate the Role-players with their Participation Certificates]

I enjoyed being your Contest Chair today, hearing the varied speeches and experiencing the enthusiasm of the Contestants. Thanks to the Contest Officials for an excellent job and our wonderful audience, for being so appreciative.

It is time to present the results of the Evaluation Speech Contest.

There were no/\_\_ disqualifications on the basis of time.

In the 3rd Place is TM \*\*\*\*\*\*\*\*

In the 2nd Place is TM \*\*\*\*\*\*\*\*

[At the Area Contest]

And the Winner of this Evaluation Speech Contest and who will be representing the Area \* at the Division Level to be held on \*\*\*\*\*\*\*\* is TM\*\*\*\*\*\*\*

[At the Division Contest]

And the Winner of this Evaluation Speech Contest and who will be representing Division at the Semi-Finals is TM\*\*\*\*\*\*\*

Please spotlight the Winners and capture the moment.

I thank the Area/Division for giving me this opportunity and handover the virtual stage to \*\*\*\*\*\* [name as mentioned in the Agenda].